

SECTION 5. ISSUANCE OF TEMPORARY CERTIFICATES

1. GENERAL. This section provides general guidance on the preparation and issuance of Federal Aviation Administration (FAA) Form 8060-4, Temporary Airman Certificates (figure 1-5). Inspectors should refer to specific task chapters for detailed information on limitations that should appear on FAA Form 8060-4.

3. TEMPORARY AIRMAN CERTIFICATES. A temporary certificate should be issued by the inspector each time a pilot certificate is issued or amended. When an applicant has met all requirements for a certificate or rating, the inspector, who conducted the practical test, prepares FAA Form 8060-4.

A. Duration. Temporary airman certificates are valid for 120 days after the date of issuance. This time period is based on the workload of the Airmen Certification Branch, AFS-760, in Oklahoma City, Oklahoma.

(1) If, after 120 days the permanent certificate has not been received, the airman may be issued another temporary certificate but only by an inspector. If a pilot certificate is delayed at a district office for the correction of errors or otherwise until the temporary certificate has less than 30 days of validity, the inspector who forwards the file shall, at that time, issue a new temporary certificate for an additional 120-day period. A temporary certificate shall not be reissued in the field without prior clearance from AFS-760. This is to preclude the inadvertent extension of a temporary certificate which was improperly issued, or issued to a person subject to a stop order.

(2) If an examiner issued the original FAA Form 8060-4, the inspector must telephone the examiner whose name appears on the original temporary certificate to verify that the certificate was issued. The reissued temporary certificate shall have the new date of issuance and any limitations placed on the original temporary certificate.

(3) A reissued temporary certificate is also valid for 120 days. If further delay occurs, the airman should contact the nearest district office before the expiration date on the temporary certificate. The district office shall query AFS-760 on the status of the permanent certificate.

B. Field Issuance. An inspector "in the field" who has no access to a typewriter may issue a handwritten temporary pilot certificate provided the inspector prints all necessary information legibly. The hand-

written copy can be issued to the applicant, but a typed copy should be sent to AFS-760.

C. Temporary Certificate Preparation.

(1) Sections I and II of FAA Form 8060-4 are preprinted.

(2) In Section III, the inspector enters either the applicant's social security number (SSN) or the superseded airman certificate number, as appropriate.

(a) The airman knowledge test, airman certification and/or medical certification forms provide a space for an applicant to furnish his or her SSN.

(b) Disclosing the SSN information is optional. When it is furnished, enter the applicant's SSN, without dashes or spaces, in Block III of FAA Form 8060-4 as the certificate number.

(c) If an applicant does not wish to disclose the SSN, no attempt shall be made to secure the number and the word "PENDING" should be entered in Block III in lieu of a certificate number.

(d) The following are exceptions:

i. Flight instructor certificates shall be assigned the same number as the corresponding pilot certificate with the suffix, CFI.

ii. An applicant who previously held an airman certificate of the same category which expired or was revoked, may be issued the same certificate number, on request, if the applicant presents proof of the previous certificate.

(e) For the reissuance of certificates, the previously assigned certificate number shall continue to be shown in Block III. Enter the applicant's SSN, without dashes or spaces, on FAA Form 8060-4 immediately above the date of birth. This number shall subsequently appear on the permanent airman certificate above the date of birth. If no SSN is provided by the applicant, make no entry above the date of birth. An airman certificate may be reissued when an airman requests that a certificate number correspond with the airman's SSN. The FAA Form 8060-4, FAA Form 8710-1, Airman Certificate and/or Rating Application, and the superseded airman certificate must be forwarded to AFS-760 for processing. A change of number may also be made when the certificate is being reissued for another reason.

(3) In Section IV, the inspector enters the airman's name exactly as it appears on the application.

However, “MI” or “NMN” are not used on FAA Form 8060-4.

(4) In Section V, the inspector enters the airman’s address as it appears on the application.

(5) In Section VI, the inspector enters the airman’s personal identification information as it appears on the application.

(6) Section VII is where the applicant signs the temporary certificate in ink.

(7) FAA Form 8060-4 does not have a section numbered VIII.

(8) In Section IX, the inspector indicates the type of pilot certificate, i.e., private, commercial, airline transport.

(9) FAA Form 8060-4 does not have a section numbered XI.

(10) In Section XII, the inspector lists the ratings associated with the certificate.

(11) In Section XIII, the inspector indicates any limitations associated with the certificate or rating.

(12) The inspector checks the appropriate box for either original issuance or reissuance of the certificate grade. If an airman certificate has been superseded, the inspector enters the date the superseded certificate was issued.

(13) In Section X, the inspector indicates the date of issuance and signs the certificate. The inspector also indicates the acronym of the district office, including the region. “Designation Expiration” dates do not apply to inspectors.

(a) Inspectors should sign in ink on both the original and the carbon of the temporary certificate, and their names should be typed (or printed legibly) beneath the signature.

(b) The applicant should sign in ink on both the original and the carbon copy of the Temporary Airman Certificate.

D. Use of More than One FAA Form 8060-4 for Multiple Ratings. If an applicant qualifies for more ratings and limitations than can be properly placed on one FAA Form 8060-4, more than one form can be used. Each certificate should fully identify and describe the holder and bear a notation showing the number of forms comprising the complete certificate (figure 1-6).

E. Limitations. Because of specific operating conditions, pilot certificates may bear certain limitations. The airman may not perform the operation being limited until satisfactorily demonstrating the ability to

do so. Limitations for various situations can be found in the related tasks dealing with specific certificates or ratings. Following are some general considerations concerning limitations.

(1) The certificates of airmen who do not read, speak, or understand English must bear this limitation: “NOT VALID FOR FLIGHTS REQUIRING THE USE OF ENGLISH.” This limitation can be removed when the airman demonstrates he or she can read, speak, and understand English. An inspector is the only person who can remove an English language limitation.

(a) A flight test is not normally required for removal of an English language limitation unless the inspector feels it is necessary for the airman to demonstrate the ability to communicate with and understand the instructions of air traffic control in an actual flight situation.

(b) If the inspector chooses not to conduct a flight test, the inspector should take the applicant to as private an area as possible, away from an instructor or friends, who may have accompanied the applicant, to prevent “coaching.”

(c) Through directed conversation the inspector should be able to determine how well the applicant understands and speaks English. Answers to questions about the applicant’s place of birth, length of stay in the U.S., or aeronautical experience should be logical and related. Presence of a pronounced accent, as long as the person can be understood, is not sufficient reason for denial of removing the limitation.

(d) To determine the airman’s ability to read and understand English, the inspector should provide the airman with a random selection from a book, magazine, or newspaper, not necessarily aviation-oriented. Usually, if the person can read aloud without significant hesitation or slowness, the person is comprehending what is read, but the inspector may want to ask questions about what has been read to determine comprehension.

(e) When the airman successfully demonstrates the ability to read, speak, and understand English, the inspector shall issue the airman a temporary airman certificate with appropriate category and class ratings but without the previous limitation. Additional information is found in section 10, Miscellaneous Certification Information, of this chapter.

(2) The pilot certificate of a glider pilot shall bear a limitation depending upon the launch capability (or capabilities) the pilot demonstrates during a practical test.

(a) Gliders are launched by aero tow or ground tow (automobile, pulley, or winch) or are self-launched (motorized glider). Table 1 indicates what limitations shall be placed on the Temporary Airman Certificate for the various combination of capabilities

demonstrated. For example, the Temporary Airman Certificate of a pilot who demonstrates only self-launch successfully shall indicate that the pilot is not qualified to operate a glider launched by aero or ground tow.

TABLE 1
DEMONSTRATED METHOD OF TOW/LAUNCH

Limitation to be Placed on Airman Certificate	Method of Tow/Launch		
	AERO	GROUND*	SELF
"AERO TOW ONLY"	X		
"GROUND TOW ONLY"		X	
"SELF LAUNCH ONLY"			X
NO LIMITATION	X	X	X
NO LIMITATION	X	X	

*Ground tow: Winch launch, vehicle launch (automobile tow), or pulley launch.

(b) Under current regulations any person with a glider rating, regardless of the tow demonstrated, automatically has self-launch privileges. However, inspectors shall encourage glider pilots who have not demonstrated self-launch proficiency to obtain a flight check in accordance with Advisory Circular 61-94, Pilot Transition Course for Self-Launching or Powered Sailplanes (Motorgliders). An applicant may have a glider tow limitation removed after presenting an FAA Form 8710-1 that was endorsed by an appropriately rated flight instructor and satisfactorily completing an appropriate practical test for removal of the glider tow limitation.

(3) The certificates of hearing-impaired and/or speech-impaired airmen should bear the limitation, "NOT VALID FOR FLIGHTS REQUIRING THE USE OF RADIO." Airmen who regain their hearing or speech can have this limitation removed by passing a special medical flight test given by an inspector. (See volume 2, chapter 27, Conduct a Special Medical Flight Test.)

F. Disposition of File.

(1) Inspectors should have the applicant review the information on the temporary airman certificate to ensure accuracy.

(2) The certification file, particularly the temporary airman certificate should be thoroughly reviewed for correct wording of limitations. The inspector must make sure of the following.

(a) No privileges have been removed.

(b) No authorizations have been issued for which applicant is not eligible or on which he or she has not been tested.

(3) As a reminder, the inspector must keep in mind what ratings the applicant walked in with, what is being applied for, and what ratings should be issued upon successful completion of any required tests, for example:

Applicant Has	Applying For	Should Get
ATP-AMEL	Commercial-Glider	ATP-AMEL
Commercial		Commercial -
Privileges ASEL		ASEL, Glider
Private - Glider		B-747, CE-500
B-747, CE-500		VFR Only
VFR Only		

(4) Questions concerning ratings and limitations that are not addressed in this order should be directed to the regional office or AFS-760.

(5) The inspector completes the inspector's certification on the application only after he or she is satisfied that the applicant is qualified, the certificate and ratings have been properly issued, and the file is accurate and complete. AFS-760 returns files containing errors or discrepancies to the endorsing inspector for amendment or correction.

(6) When an inspector determines that the applicant meets all eligibility requirements and the applicant passes the practical test, the inspector issues a temporary certificate with appropriate category and class ratings and any necessary limitations.

(7) The inspector may endorse the airman's logbook and returns his or her medical.

(8) The inspector forwards the completed FAA Form 8710-1, the original of the temporary pilot certificate, the knowledge test report, and the superseded

pilot certificate, if separate from the medical certificate, to AFS-760.

(9) It is essential that certification files reach AFS-760 promptly to permit issuance of permanent certificates before the 120 days expire.

(10) An inspector who conducts a certification practical test, accepts a certification file from a designated pilot examiner, or accepts a file from an approved FAR Part 141 pilot school which holds examining authority is responsible for the completeness and accuracy of the file.

FIGURE 1-5
FAA FORM 8060-4, TEMPORARY AIRMAN CERTIFICATE

I. UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION — FEDERAL AVIATION ADMINISTRATION		III. CERTIFICATE NO.					
ii. TEMPORARY AIRMAN CERTIFICATE							
THIS CERTIFIES THAT IV. V.							
DATE OF BIRTH	HEIGHT IN.	WEIGHT	HAIR	EYES	SEX	NATIONALITY	VI.
IX. has been found to be properly qualified and is hereby authorized in accordance with the conditions of issuance on the reverse of this certificate to exercise the privileges of							
RATINGS AND LIMITATIONS XII.							
XIII.							
THIS IS <input type="checkbox"/> AN ORIGINAL ISSUANCE <input type="checkbox"/> A REISSUANCE OF THIS GRADE OF CERTIFICATE					DATE OF SUPERSEDED AIRMAN CERTIFICATE		
BY DIRECTION OF THE ADMINISTRATOR						EXAMINER'S DESIGNATION NO. OR INSPECTOR'S REG. NO.	
X. DATE OF ISSUANCE		X. SIGNATURE OF EXAMINER OR INSPECTOR				DATE DESIGNATION EXPIRES	

FIGURE 1-6
FAA FORM 8060-4, SHOWING MULTIPLE RATINGS

I. UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION - FEDERAL AVIATION ADMINISTRATION ii. TEMPORARY AIRMAN CERTIFICATE						III. CERTIFICATE NO. 526033300	
THIS CERTIFIES THAT IV. JOHN (NMN) DOE V. 10301 E. MOUNTAIN VIEW DRIVE MURPHY'S BROUGH, TN 86901							
DATE OF BIRTH	HEIGHT	WEIGHT	HAIR	EYES	SEX	NATIONALITY	VI.
02-13-46	72	200	BROWN	BROWN	M	USA	
IX. has been found to be properly qualified and is hereby authorized in accordance with the conditions of issuance on the reverse of this certificate to exercise the privileges of <div align="center">COMMERCIAL PILOT</div>							
RATINGS AND LIMITATIONS XII. AIRPLANE SINGLE & MULTIENGINE LAND ROTORCRAFT - HELICOPTER INSTRUMENT AIRPLANE & HELICOPTER GLIDER							
XIII. <div align="right">Card 1 of 2</div>							
THIS IS <input type="checkbox"/> AN ORIGINAL ISSUANCE <input checked="" type="checkbox"/> A REISSUANCE OF THIS GRADE OF CERTIFICATE				DATE OF SUPERSEDED AIRMAN CERTIFICATE 01-25-94			
BY DIRECTION OF THE ADMINISTRATOR						EXAMINER'S DESIGNATION NO. OR INSPECTOR'S REG. NO. ASO FSDO 04	
X. DATE OF ISSUANCE 07-21-95		X. SIGNATURE OF EXAMINER OR INSPECTOR <i>James E. Smith</i> JAMES E. SMITH				DATE DESIGNATION EXPIRES --	

FAA Form 8060-4 (8-78) USE PREVIOUS EDITION

FIGURE 1-6 CONTINUED
FAA FORM 8060-4, SHOWING MULTIPLE RATINGS

I. UNITED STATES OF AMERICA DEPARTMENT OF TRANSPORTATION - FEDERAL AVIATION ADMINISTRATION						III. CERTIFICATE NO. 526033300	
ii. TEMPORARY AIRMAN CERTIFICATE							
THIS CERTIFIES THAT		IV. JOHN (NMN) DOE V. 10201 E. MOUNTAIN VIEW DRIVE MURPHY'S BROUGH, TN 86901					
DATE OF BIRTH	HEIGHT	WEIGHT	HAIR	EYES	SEX	NATIONALITY	VI.
02-13-46	72 IN.	200	BROWN	BROWN	M	USA	
IX. has been found to be properly qualified and is hereby authorized in accordance with the conditions of issuance on the reverse of this certificate to exercise the privileges of COMMERCIAL PILOT							
RATINGS AND LIMITATIONS							
XII. LIGHTER-THAN-AIR FREE BALLOON, LIMITED TO HOT AIR BALLOONS WITH AIRBORNE HEATER CE-500							
XIII. Card 2 of 2							
THIS IS <input type="checkbox"/> AN ORIGINAL ISSUANCE <input checked="" type="checkbox"/> A REISSUANCE OF THIS GRADE OF CERTIFICATE				DATE OF SUPERSEDED AIRMAN CERTIFICATE 01-25-94			
BY DIRECTION OF THE ADMINISTRATOR						EXAMINER'S DESIGNATION NO. OR INSPECTOR'S REG. NO.	
X. DATE OF ISSUANCE 07-21-95		X. SIGNATURE OF EXAMINER OR INSPECTOR <i>James E. Smith</i> JAMES E. SMITH				ASO FSDO 04 DATE DESIGNATION EXPIRES --	
vii. AIRMAN'S SIGNATURE <i>John Doe</i>							

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